



The Early Years Foundation Stage at Dodderhill School

Risk Assessment – Indoor security

Revised February 2010

Hazards	Who might be harmed and how	Risk	Preventative and Protective measures	Further Measures to be taken	Residual Risk	Comments
Indoor fire doors unlocked	Staff, children and visitors Unable to exit room quickly	M	Deputy or Manager ensure that the door is unlocked at the beginning of the session and locked at the end of the session. In KG, class teacher or assistant to unlock door at the start of the day. Domestic staff lock the door at the end of the day. In reception the door stays locked throughout the day.		L	
Windows	If opened too far risk of walking into window from outside. Also outsiders using windows to enter nursery	M	Ensure windows are not over opened and that all windows are shut at the end of the night.		L	

Coded doors into main building, Nursery and Kindergarten	If not closed properly or not observed whilst closing children may go through the door due to the slow return attached for safety reasons	M	Doors to observed when in use to ensure that it has closed properly and that no children are near the door	All staff are aware of finger guards fitted to doors to stop children trapping their fingers.	L	
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Name of Assessor: S Berwick	Signature:	Date of Assessment 15.01.12
Name of Head: C Mawston	Signature:	Date for Review: 15.04.12